

Chief Executive Gavin Boyd

15 May 2018

CIRCULAR NO: 2018-05-15-A

To: Principals of all Post Primary Schools

Dear Principal

RE: HOME TO SCHOOL TRANSPORT ASSISTANCE – NEW YEAR 13 PUPILS

You will by now have received the Annual Returns List identifying the pupils who are currently in receipt of Home to School Transport Assistance to your school.

I write to advise you of the change in EA procedures for **Year 12 pupils** who wish to return to your school in September 2018.

Previously in some EA Offices transport provision for Year 12 pupils returning to Year 13 automatically carried over to the new academic year without the need to reapply.

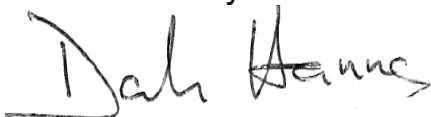
In order to streamline procedures across all EA Offices, with effect from September 2018, existing transport assistance for ALL Year 12 pupils will end at 30 June. Therefore any pupil wishing to return to Year 13, regardless as to whether they remain in the same school or choose to move to a new school, must make a new application for September.

All transport applications must be made on-line through the EA website www.eani.org.uk/transportapp

Parents should be encouraged to apply as soon as it has been confirmed that their child / children will be returning to your school to ensure passes will be available at the school at the start of term.

Your co-operation in this matter is greatly appreciated.

Yours sincerely

A handwritten signature in black ink that reads 'Dale Hanna'.

Dale Hanna
Assistant Director of Transport