



Priory Integrated College - Key things to note for school return

Transport

- school buses will begin from the 1st September
- pupils are required to wear masks on public transport (buses and taxis)
- parents should not come to the building unless required to do so but instead should drop pupils off - parents are not to drive onto the school site and are discouraged from congregating at school gates
- pupils will be released in a phased capacity to ensure they are able to access transport in an orderly fashion

Morning Routine

- pupils are discouraged from going to local shops on the way to school to decrease interactions with the general public
- when pupils arrive in school they are to go straight to their form class to avoid large gatherings of pupils
- there will be no full year group or whole school assemblies

Moving around the school

- pupils are to adhere to a strict walk to the left policy in a single file

Classroom layout and equipment

- pupils are not to face each other in lessons and desks will not be placed facing each other
- desks will all face forward when at all possible
- pupils will not share any resources and limited/ essential items will be brought to and from school

Classroom procedures

- only staff may open or close doors
- pupils do not have to line up outside of a class but should enter it to avoid congestion in the corridor

Health and Hygiene

- clear public health messaging which specifically highlights safety and hygiene requirements is around school
- specific and Covid focussed cleaning will be undertaken each day
- windows will be open as much as practical to increase ventilation
- pupils are to bring a small bottle of sanitiser with them for ease of use
- pupils are to sanitise hands on entry to school and on entry and exit of each class - sanitiser will be in each classroom and corridor, in the entrance to school and key areas such as the canteen

- pupils must wash hands with water during the school day - signage promotes safe hand washing
- social distancing between pupils has been relaxed in accordance with the latest guidance but we will try to distance pupils as much as possible
- bubbles at key stage three (8 -10) cannot be used because of limitations with the school estate and staffing model – the guidance recognises this reality
- we have an onsite isolation room that will be available for any pupils showing Covid symptoms. It has adequate ventilation with open windows and a glass insert in the door. **Parents will be immediately contacted to pick up their child. They must be picked up and cannot make their own way home.**
- If a positive case is suspected, we will actively follow all government guidance and communicate accordingly. Track and trace simply means that we contact the parents of any pupils in contact with a fellow pupil who has tested Covid positive.
- **Please Note: If your child is exhibiting any symptoms they should NOT be sent to school. It is not the responsibility of our staff to diagnose. Any concerns must be directed to your GP and your child kept at home.**

Face coverings

- face coverings are strongly encouraged for activities that entail large numbers of staff or pupils within an enclosed space where social distancing is not possible - since our school is small for the number of pupils we have, **we strongly advise** that face coverings are worn during class and in transition between classes
- We support any staff or pupil who wears a face mask/face covering and any intolerance or bullying on the basis of mask-wearing will be treated as a serious breach of the school's anti-bullying policy.

Temperature checking

- we would ask that parents/carers check their child's temperature each day before sending them to school. If your child has a temperature or any other symptoms such as a dry cough or a loss of taste or smell, then they should not be sent into school.

Canteen provision

- canteen lunch will be available from the 1st September. Packed lunch is required prior to this date. Ideally please use single use bags which are not returned home and brought into school again. We recommend paper ones which can be recycled.

Visitors

- in order to minimise the risk of infection we are only permitting essential visits to the College. All visitors **MUST** report to reception.

- visitors must use hand sanitiser on entry and wear a mask
- visitor details will be recorded so they can be contacted if required

Uniform

- uniform is to be laundered each evening

Behaviour of pupils

- the school's pupil behaviour policy has been reviewed to ensure that it covers COVID-19 related incidents, and as a means to prevent flagrant abuse of the COVID-19 risks, has made provision for the school to be able to sanction, up to and including exclusion, pupils who wilfully refuse to adhere to arrangements of social distancing and deliberately cough or spit at pupils or staff, putting them at risk.

Support for all pupils

- We look after our pupils. All the procedures will be explained to pupils when they arrive back to school.
- Our pastoral staff are there to support pupils with their transition back to school.

Key Questions you might have

- *What happens if a pupil tests positive for Covid?*

We will follow government guidance taking the advice of the Public Health Agency. We will inform everyone who has been in contact with that pupil. Cleaning will take place according to the guidance given.

- *What happens if a member of staff tests positive?*

We will follow government guidance taking the advice of the Public Health Agency. We will inform everyone who has been in contact with that member of staff. Cleaning will take place according to the guidance given.

- *What happens if a family member you are in contact with tests positive?*

If you have been in contact with that person, you will need to get tested immediately. They should self-isolate within the home and you should self-isolate until the test comes back to show you are unaffected. This means not going out of the house at all. Friends, family and neighbours should support with food delivery and essential items if required.

- *What do you do if a family member you have been in contact with has Covid type symptoms but has not had a test result yet?*

You both need to get tested immediately. You cannot come to work or school until you are sure you are not positive for Covid. You must self-isolate until the results are clear.